## Charterhouse Parent Portal Guide for Parents

Link: https://charterhouse-kl.parents.isams.cloud/

1. You will receive a link to our Parent Portal website, along with an access code and a password. The link will take you to the following webpage. Click 'Create an account'
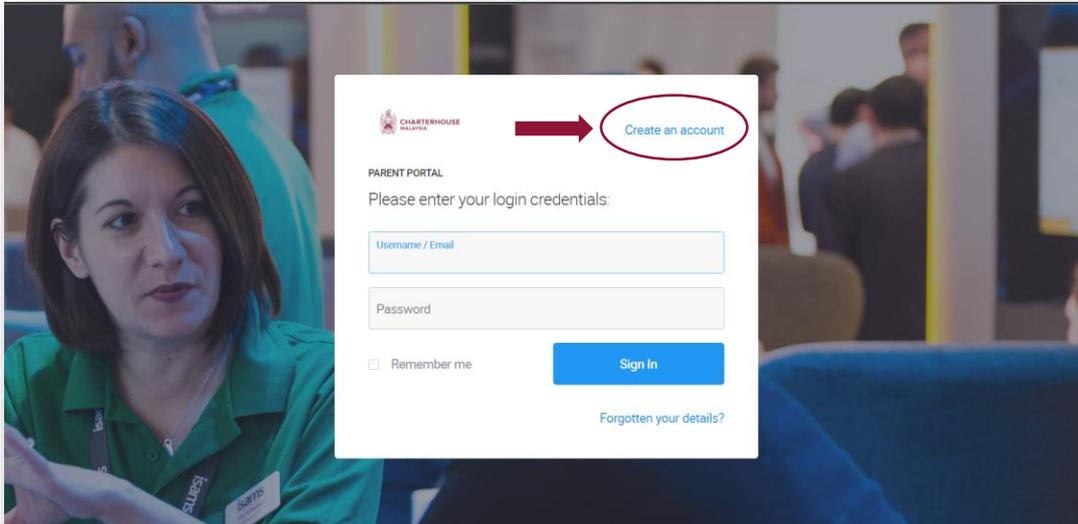


2. On the next page, insert the portal access code and password that was provided in the email. Click Next and follow the on-screen instructions to create your Parent Portal account.
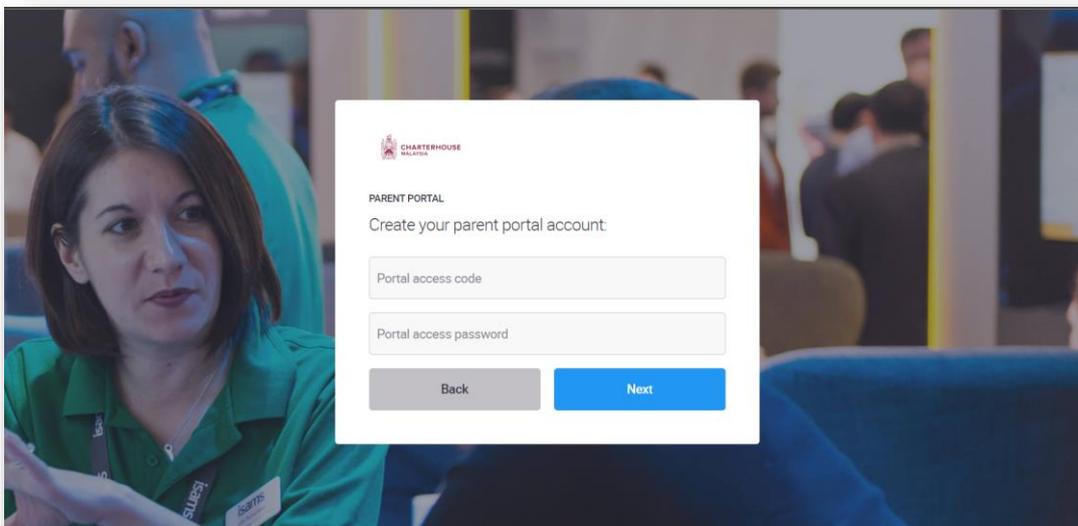
3. Once you reach the landing page, locate 'SCHOOL REPORTS' in the top bar to view your children's school report.
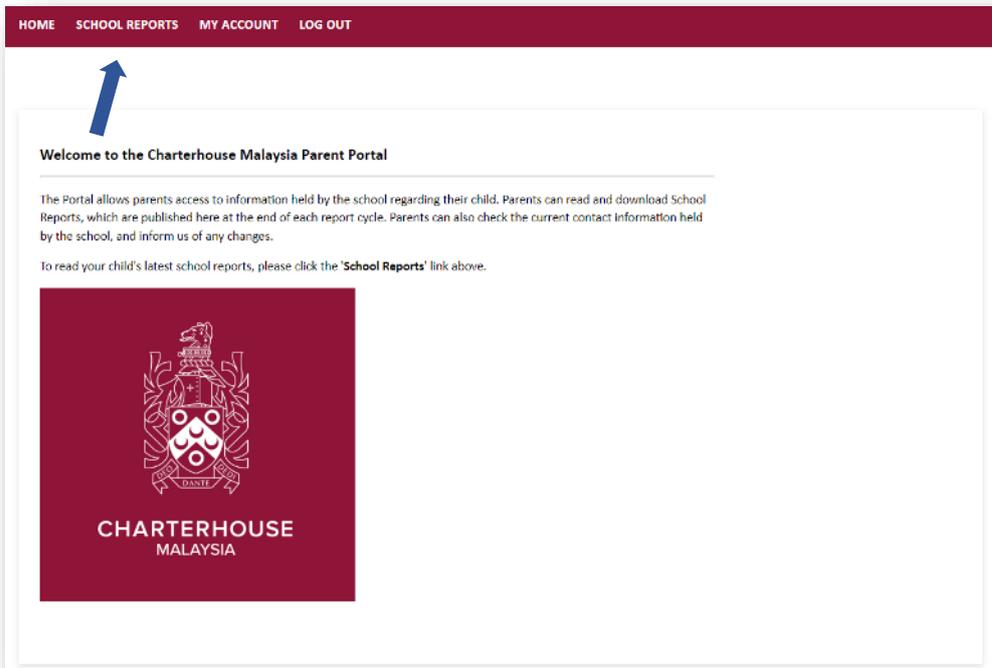


4. Click on 'View *<your child's name>* School Reports'
   or
   Go to the drop-down list on the right to change to another child you have in school
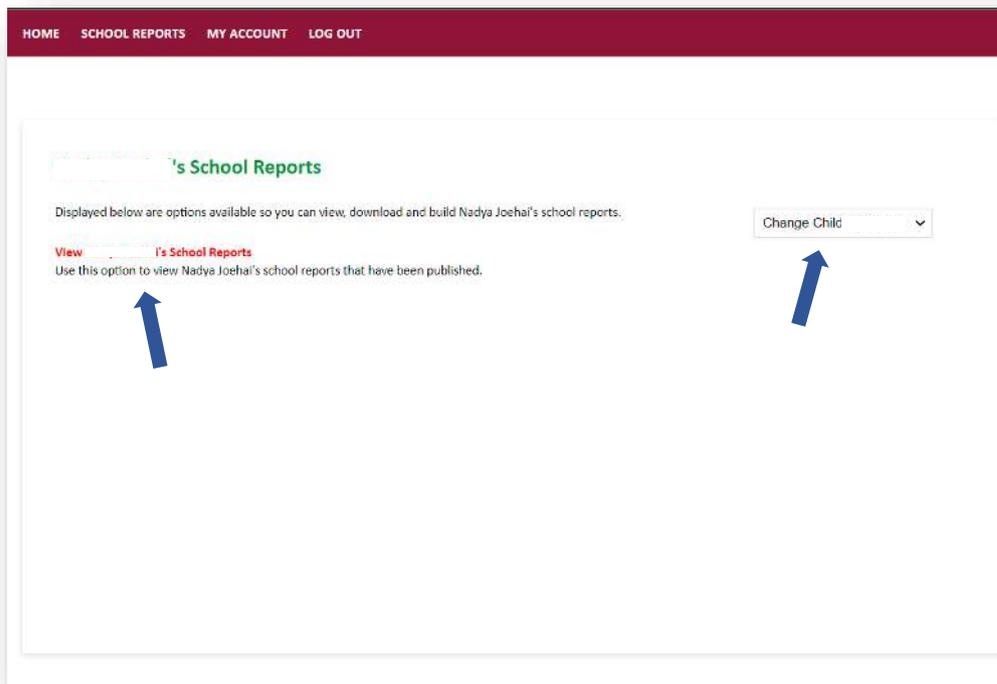
5. You can now see a list of all reports that has been published through the Parent Portal. You can download each report and view them on your device.